

Memorandum of Understanding (MOU)/Care Co-ordination between Jack County Judge and
Helen Farabee Centers Substance Abuse Services

The Purpose of this agreement is to establish a working relationship for comprehensive systems of care in Region 2 for adult and adolescent individuals identified as having a substance use disorder.

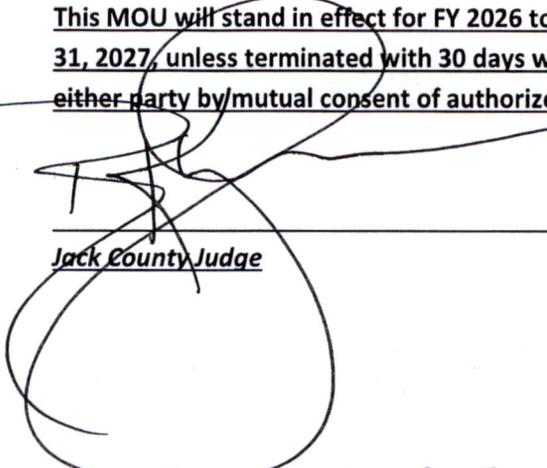
Jack County Judge agrees to:

- Make appropriate referrals of clients to HFC Substance Abuse Services for indicated services;
- Maintain ongoing contact with HFC Substance Abuse Services, and referred individuals, for the purpose of additional case coordination and follow-up as needed;
- Acknowledge and abide by HFC Substance Abuse Services confidentiality policies as stated BELOW.

HELEN FARABEE CENTERS Substance Abuse Services agrees to:

- Make available a designated phone contact person for Jack County Judge
- Accept referrals based on established HHSC priority population designation;
- Provide appropriate interagency reporting and communication, utilizing the Clinical Management for Behavioral Health Services (CMBHS) *as applicable*. Document capacity and treatment availability, and interim services that may include, but is not limited to, Crisis Intervention, Fetal Alcohol and Other Drugs Syndrome, Communicable Disease prevention and education, Opioid Overdose Prevention, and Tobacco/Nicotine education as well as information on cessation and access to nicotine replacement therapy. Wait List management is maintained via CMBHS. Clients are removed from Wait List upon admission or if unable to contact client for 21 days;
- Conduct intensive outpatient services and recovery support services in a safe environment provided by Qualified Credentialed Counselors and Certified Recovery Coaches. These adults and adolescents will receive drug/alcohol education, life skills, and substance abuse counseling utilizing motivational interviewing and recovery support services. Family education and family counseling will be offered to these clients as well.
- Follow State and Federal law concerning confidentiality. All client records will be maintained in accordance with HIPAA federal requirements (including CFR 42, Part 2) using appropriate tracking systems.
- Provide referrals to Jack County Judge when appropriate and assist client in contacting Jack County Judge if necessary.
- Provide progress reports and discharge summaries to referring agency when requested and with signed consent from client.
- Provide emergency assistance to clients in crisis via the Crisis Hotline 1-800-621-8504.

This MOU will stand in effect for FY 2026 to FY2027 which begins September 1, 2025, and ends August 31, 2027, unless terminated with 30 days written notice. This MOU is at will and may be modified by either party by mutual consent of authorized officials.



Jack County Judge

12/15/25
Date

Bradley R Fisk LCDC

Bradley R. Fisk, Program Administrator of
Helen Farabee Centers Substance Abuse Services
500 Broad Street, Wichita Falls, TX
Phone: 940-397-3379
Fax: 940-696-6211
Email: fiskb@helenfarabee.org

8/4/2025

Date

FILED FOR RECORD

_____ O'CLOCK _____ M

DEC 22 2025

VANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY